



Arlington Contributory Retirement Board

Date: July 21, 2022

Time: 4:30 p.m.

Minutes

Chairperson Kenneth Hughes called the Meeting to order at 4:30

Board Members present in person: Chairperson Kenneth Hughes I, Ida Cody I, Robert Jefferson I, and Fred Fantini

Board Members not present: Richard Keshian

Motion and vote to approve Expense Warrant 07 and the July 2022 Payroll Warrant

After review and discussion, Ms. Cody made a motion to approve the Expense Warrant # 07 and July 2022 Payroll Warrant for payment, seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody I, Mr. Fantini and Chairman Hughes I.

April and May 2022 Trial Balance

After review and discussion, Ms. Cody made a motion to approve the April and May 2022 Trial Balance seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Fantini, and Chairman Hughes

Motion and vote to approve Minutes for June 23, 2022

After review and discussion, Mr. Fantini made a motion to approve the June 23, 2022, Minutes seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Fantini, and Chairman Hughes I.

Motion to approve new Town members.

After review and discussion Mr. Jefferson made a motion to approve the new town members, seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Fantini, and Chairman Hughes I.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Caitlyn O'Malley	07/05/2022	9+2%	Dispatcher
Teresa Marzilli	06/13/2022	9+2%	BOH Outreach Coord.
Mellissa Moss	07/18/2022	9+2%	AYCC Social Worker

Motion to approve new Housing Authority members.

After review and discussion Ms. Cody made a motion to approve the new AHA members, seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Fantini, and Chairman Hughes I.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Samuel Machour	07/11/2022	9+2%	Re-Certification Specialist

Motion to approve new School Department members.

After review and discussion Ms. Cody made a motion to approve the new school members, seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Fantini, and Chairman Hughes I.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Johanna Dymek	03/01/2019	9+2%	BC BA Analyst

Motion and Vote to approve the retirement application for Lorraine Miller

After review and discussion Mr. Fantini made a motion to approve Lorraine Miller's retirement application, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Fantini, and Chairman Hughes

Name	Creditable Service	Department/ Position	Retirement Option	Retirement Date
Lorraine Miller	12 Years 7 Months	School/ Teachers Assistant	A	6/30/2022

Motion and Vote to approve the retirement application for Marie Bassett

After review and discussion Mr. Jefferson made a motion to approve Marie Bassett's retirement application, seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Fantini, and Chairman Hughes

Name	Creditable Service	Department/ Position	Retirement Option	Retirement Date
Marie Bassett	17 Years 10 Months	School/ Administrative Assistant	C	7/30/2022

Motion and Vote to approve the retirement application for Kimberley Brennan

After review and discussion Ms. Cody made a motion to approve Kimberley Brennan's retirement application, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Fantini, and Chairman Hughes

Name	Creditable Service	Department/ Position	Retirement Option	Retirement Date
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Kimberley Brennan	14 Years 11Months	School/ Teachers Assistant	C	8/12/2022
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Motion and Vote to approve the retirement application for Jacqueline Kiley

After review and discussion Mr. Jefferson made a motion to approve Jacqueline Kiley's retirement application, seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Fantini, and Chairman Hughes

Name	Creditable Service	Department/ Position	Retirement Option	Retirement Date
Jacqueline Kiley	36 Years 11 Months	DPW / Administrative Assistant	C	8/14/2022

Acknowledgement of retirees and survivors who have passed since the last Board Meeting, The Chairman asked for a moment of silence for the deceased retirees

Deceased	Date of Death	Department/ Position	Retirement Date	Status
Ruth Poyton	7/8/2022	School/ Clerk	06/30/1979	Retirees
Christine Callahan	7/14/2022	Town/ Town Clerk	02/12/1984	Retirees
Josephine Porciello	7/17/2022	Town/ Consumer Affairs	03/25/2003	Retirees

Motion and vote of a refund of accumulated deductions for Mr. Hugo Hernandez in the amount of \$21,942.72. Mr. Hernandez had 3 years and 1 months of creditable service working for the School Department as a Teacher Assistant.

After review and discussion Ms. Cody made a motion to approve the refund for Mr. Hugo Hernandez seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

Motion and vote of a refund of accumulated deductions for Ms. Sheryl Moura in the amount of \$11,832.04. Ms. Moura had 5 years and 8 months of creditable service working for the School Department as a Teacher Assistant.

After review and discussion Ms. Cody made a motion to approve the refund for Ms. Sheryl Moura seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

New Business

PBI

Mr. Greco told the Board that The Chairman suggested the staff investigate this company as a search for company to check the Social Security deaths and maybe eliminate Annual

Affidavits. Mr. Greco told the Board Ms. Freitas had talked to the company and he handout their literature. Mr. Greco told the Board that any question not answered that could check with PBI. Mr. Greco told the Board he has been in contact with other Board's, and they are awaiting an answer from PERAC to see if an RFP or RFI are needed. The cost for the Arlington Retirement Board would \$3,000 to \$3,500 annually.

Updates

Covid Pay for Department Heads and Retirees

Ms. Cody updated the Board on the status of the Department Heads Covid Pay and Ms. Cody told the Board that any Department Head that worked during Covid is getting some or all the \$6,000 premium pay based on how much they worked.

After review and discussion Mr. Jefferson made a motion to have Mr. Greco review the 2022 Budget to determine if there are fund this year to pay him the \$6,000 premium otherwise add it to the 2023 Budget, seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

Chairman Hughes updated the Board on the retirees Covid pay by saying he heard nothing back from the Town as of this meeting. Mr. Jefferson told the Board that he feels the Board need to either get on the Select Board's Agenda or request a meeting with the Town Manager to find out why the retirees that worked during Covid and then retired are not being included in the premium pay like active employees.

PRIM

Mr. Greco told the Board that he has not received any additional updates from Attorney Gorman regarding any progress of the OPEB funds being moved to PRIM

Section 91 A's

Mr. Greco told the Board that all outstand 91A's have been addressed

Adjourn

Mr. Fantini made a motion at 5:50 PM to adjourn the meeting seconded, by Mr. Jefferson The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody I, Mr. Fantini and Chairman Hughes I.